

## **August 7, 2018 – Board Work Session Minutes**

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:01p.m. in the District Office Board Room. Pledge of Allegiance and opening Prayer followed.

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

**ABSENT:**

### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Interim Superintendent  
Mrs. Amanda Cipolla, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Mrs. Lisa Kiss, Director of Special Education  
Mr. Denis Quirk, JSHS Principal  
Mr. Michael Leister, Assistant JSHS Principal  
Mr. Justin Welker, Assistant JSHS Principal  
Mrs. Stacy Linderman, Penn-Bernville Elementary Principal  
Mr. Derek Stehr, Bethel Elementary Principal  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Mr. Tom Moorhead, Mrs. Lisa Hassler, Mr. Jeff Jacovidis

### **I. Discussion Items**

#### **1. Superintendent's Report**

A. Conference Request – Andy Netznik

*Mr. Netznik requested to attend the PASA/PSBA conference in Hershey. This will be an item on the 08/21/2018 board meeting agenda.*

*Mr. Netznik informed the board that the BCIU has received a grant for a Crisis Go Ap. It is an Ap that will allow the districts to communicate with staff and law enforcement in case of an emergency. The grant will cover the cost for the districts to try it out for a period of two years. The districts will then be responsible for the cost if they choose to keep it. The projected rollout for the Crisis Go Ap is September/October.*

#### **2. Citizen/Student Participation (Pertaining to Agenda items only)**

*Mrs. Hassler asked what the fee would be. Mr. Netznik responded that the annual fee is based on enrollment, roughly \$2300.00 annually for Tulpehocken.*

### **3. Buildings and Grounds**

#### **A. Sink Hole Discussion – Andy Netznik**

*Mr. Netznik informed the board that we have a sinkhole next to the stadium due to the excessive rain. They are in the process of getting the situation diagnosed and figuring out the cost.*

#### **B. JSHS Project – Andy Netznik**

*Mr. Netznik made a request to the board to meet with Mr. Leinbach to discuss the JSHS building project and get a plan in place. The board requested that Mr. Netznik look at all avenues regarding the project to include the possibility of a new architect firm.*

#### **C. School Safety & Security Coordinator Appointment – Andy Netznik**

*Mr. Netznik informed the board that due to Act 144 every school district must appoint a School Safety & Security Coordinator. The state is not offering any additional money to support this and the appointment needs to be done no later August 31, 2018. He is recommending that we appoint Michael Leister. This will be a motion on the August 21, 2018 voting session agenda.*

### **4. Finance**

#### **A. Approve the Elimination of Per Capita Taxes effective July 1, 2019**

*The above motion was discussed and will be voted on at the August 21, 2018 board meeting.*

#### **B. Approve the Agreement with ArbiterPay Payors to pay our Officials for Athletics.**

*The above was voted as stated below:*

4G. A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the Agreement with ArbiterPay Payors to pay our Officials for Athletics.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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### **5. Personnel**

#### **A. Personnel items are discussed in executive session.**

The items below were voted on as stated below.

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the Resignation of Lena Seltzer as a part-time Learning Support Para at Penn Bernville Elementary effective August 9, 2018.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Robert Delong as JV High School Softball Coach effective immediately.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Robert Delong as Assistant High School Softball coach for the 2018-2019 season at a stipend of \$2,029.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Amy Sauder as a part-time Math Intervention Paraprofessional at Bethel Elementary School at an hourly rate of \$9.25 effective the beginning of the 2018-2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Angela Marous as a part-time Math/ESL Paraprofessional at Bethel and Penn Bernville

Elementary Schools at an hourly rate of \$9.25 effective the beginning of the 2018-2019 school year, pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Heather Spencer as a part-time Title I Reading Paraprofessional at Bethel Elementary School at an hourly rate of \$9.27 effective the beginning of the 2018-2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Amy Boyer as a long-term substitute Business Education teacher at the Junior Senior High school the beginning of the 2018-2019 School year through approximately November 16, 2018, at Step 1M \$51,763 pro-rated to the number of days worked pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve tenure for the following professional staff:

- Karl, Kristen
- Peter, Tanya
- Scalese, Rebecca

- Weik, Leslie

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred substitutes for the First Quarter of the 2018-2019 school year:

- Amber Myers
- Kirstin Rabenold

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to the following Substitute Teachers for the 2018-2019 School Year, pending completion of paperwork:

- Joanna Arena
- Lisa Bartlett
- Erica Crisafulli
- Taylor Cummings
- Diane Fiorentino
- Janet Gernsheimer
- Nancy Graham
- Tracey Gretskey
- Dane Huntzinger
- Katie Johnson
- Peter Karpew
- Brittany Kauffman
- Traci Kramer
- Linda Misterkiewicz
- Courtney Moyer
- Amber Myers

- Kirstin Rabenold
- Mary Lee Saulnier-Ebert
- Linda Shott
- Kathleen Snyder
- Tracey Stauffer
- Robert Stock
- JoAnn Stockholm
- Dorothea Weeks
- Jamie Weidman
- Alison Williams
- Elizabeth Wissinger
- James Witters
- Patricia Wylezik
- Julie Zezenski

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2018-2019 School year through Berks County Intermediate Unit's Guest Teacher Program.

- Jeni Barker
- Carole Behling
- Robert Behling
- Donna Bucks
- Arlene Clapp
- Elizabeth Clark
- Joy Courtright
- Daniel Czerny
- Angela Davis
- Deborah Davis
- David Degler
- Nichole Diem
- Cheri Dotterer
- Aurilie Eckenrode
- Barry Fry
- Alana Gerlach
- Timothy Heiniman
- Lisa Hoffman

- Nicolette Hoover
- Brittney Jackson
- Carol Jenkins
- Crystal McGearry
- Zachary McDonough
- Timothy Moll
- Thomas Nelson
- Jodi Patricola
- Leah Rampolla
- John Ries
- Lynette Rohrbach
- Marie Scheel
- Deborah Shaffer
- Kathleen Stock
- Dwight Switzer
- Pamela VanLuvanee
- James Wiant

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve a supplemental contract for the following JSHS extra-curricular position for the 2018-2019 school year:

- Susan Schwartz Freshman Class Advisor \$ 923

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mr. Kyle Batz, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute classified staff/event staff for the 2018-2019 school year, pending completion of paperwork:

Ross	Baver	Event Staff	
Lydia	Beck	Aide	Secretary

Rachel	Blackwell	Custodian		
Cassidy	Blankenbiller	Custodian		
Sandra	Boyer	Aide		
Donna	Bucks	Custodian		
Sherry	Clardy	Custodian		
Joy	Courtright	Aide	Secretary	
Katlyn	Diehl	Custodian		
Daniel	Doherty	Custodian		
Nadine	Dove	Cafeteria		
Sandra	Eggers	Aide		
Denyle	Eisenhauer	Custodian		
Shelby	Emerick	Custodian		
Stacy	Gettel	Event Staff		
David	Guida	Event Staff		
Nancy	Guida	Event Staff		
Sharon	Heck	Aide	Custodian	
Susan	Himmelberger	Aide	Cafeteria	
Kayle	Huey	Aide	Custodian	
Ryder	Huey	Custodian		
Kelsey	Hunsicker	Event Staff		
Dana	Keeney	Aide	Secretary	
Candace	Keeney	Event Staff		
Phleane	Kissling	Event Staff		
Rebecca	Kline	Aide		
Scott	Klopp	Event Staff		
Christina	Kraemer	Aide		
Jonathan	Lafollette	Event Staff		
Shirley	Lausch	Aide	Secretary	
Christel	Leibenguth	Cafeteria		
Megan	Leinbach	Aide		
Cheryl	Leshner	Custodian		
Traci	Light	Aide	Cafeteria	Custodian
Nathan	Luckenbill	Event Staff		
Brandi	Mays	Aide	Cafeteria	Secretary
Kelly	McComsey	Custodian		
Katelyn	Mease	Aide	Secretary	
Bobbi	Mellen	Event Staff		
Bryan	Mellen II	Event Staff		
Richard	Messner	Custodian		
Emily	Nornhold	Aide		
Taylor	Nornhold	Aide		
Bobbi-Jo	Peiffer	Custodian		
Debra	Phillips	Cafeteria		
Diane	Reifsnyder	Aide		
Megan	Risko	Aide		
Michelle	Risser	Aide	Secretary	
Sheila	Shirk	Custodian		
Michelle	Snyder	Custodian	Secretary	



Heather	Spencer	Secretary	
Kathleen	Stock	Aide	
Crystal	Stoltz	Aide	Cafeteria
Sarah	Sweinhart	Aide	Cafeteria
April	Taylor	Aide	Cafeteria Secretary
Dory	Triest	Event Staff	
Celeste	Waters	Aide	Cafeteria
Carl	Weaver	Event Staff	
Emily	Weaver	Event Staff	
Tabitha	Wesner	Cafeteria	
Josie	Wilson	Aide	Secretary
Rebecca	Zeller	Aide	

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

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9.8.14 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute nurses for the 2018-2019 school year:

- Kathleen Meadows
- Elizabeth Musser

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.15 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Volunteers as listed on the attachment for the 2018-2019 School Year pending verification of clearances:

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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**6. Programs**

**7. Policy**

- A. Give first reading with the intent to give second reading and final approval on September 18, 2018 to the following policies:

#105	Curriculum Development
#112.1	Job Placement Services
#116	Tutoring
#127	Assessments

*The above motion was discussed and will appear on the August 21, 2018 board agenda.*

**8. Curriculum**

**9. Items for Board Action**

- A. **Approve a foreign exchange student from South Korea to attend the JSHS during the 2018/2019 school year.**

The above motion was voted as stated below:

- 9A. A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve a foreign exchange student from South Korea to attend the JSHS during the 2018/2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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**10. Technology**

**11. Transportation**

**12. Legislative**

**13. Administrative Reports**

- Mr. Michael Leister – JSHS Assistant Principal

*Mr. Leister reported that they are working well together. Fall sports are preparing to start pre-season.*

- Mr. Denis Quirk – JSHS Principal

*Mr. Quirk reported that the maintenance staff has done a great job and worked so hard this summer. He, Sue Schwartz, and Erika Bachman attended a Trauma conference.*

- Mr. Justin Welker – JSHS Assistant Principal

*Mr. Welker reported that they are getting ready for the 2018/2019 school year. They are focused on making positive connections and academics.*

- Mr. Derek Stehr – Bethel Elementary Principal

*Mr. Stehr reported that they are preparing for the 2018/2019 school year. Jump-start will take place on 08/20/2018 & 08/21/2018. Back to school night will be on 08/23/2018. Picnic with the principal will be this Thursday at Bethel Elementary.*

- Mrs. Stacy Linderman – Penn-Bernville Elementary Principal

*Mrs. Linderman reported that Amelia Folk has completed her senior project and there is now a GAGA pit at Penn-Bernville. She is having movie with the principal night on 08/14/2018. They are watching Monster University.*

- Mrs. Lisa Kiss – Special Education Director

*Mrs. Kiss reported that ESY wrapped up. This year they are starting a JSHS Child Study Team to focus on academics and behavior.*

#### **14. Old Business**

#### **15. New Business**

#### **16. Public Comment**

#### **17. Adjournment**

### **II. Adjournment**

*Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.*

*The meeting adjourned at 8:09 p.m. Executive Session was held after the board meeting for personnel.*

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*Mrs. April L. Klopp  
Board Secretary*