

## **September 06, 2016 – Board Work Session Minutes**

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. in the District Office Board Room. Pledge of Allegiance and opening Prayer followed.

**PRESENT:** Mr. Chris Heck, and Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

**ABSENT:**

### **ADMINISTRATORS PRESENT:**

Dr. Robert Schultz, Superintendent  
Ms. Barbara Davis, Assistant to the Superintendent  
Mr. Andrew Netznik, JSHS Principal  
Mr. Denis Quirk, JSHS Assistant Principal  
Mr. Michael Leister, Junior High House Principal  
Mr. Mark Brown, Bethel Elementary Principal  
Ms. Amanda Cipolla, Penn-Bernville Elementary Principal  
Mr. Michael DeBakey, Director of Technology  
Mr. Rick Triest, Director of Building & Grounds  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Lynne Higgins, Ms. Tammy Field, Mr. George Field, Ms. Samantha Bolles, Ms. Kelly Long, Ms. Rebecca Schlegel, Mr. Tom Moorhead, Mr. Jake Meyer, and Ms. Michelle Lynch, Reading Eagle.

### **I. Discussion Items**

#### **1. Superintendent's Report**

##### **A. Philadelphia Art Museum Field Trip**

*Ms. Lynne Higgins presented the Philadelphia Art Museum Field Trip to the board. This will be a motion on the 09/20/2016 voting session agenda.*

##### **B. Penn State College of Agriculture Science Field Trip**

*Mr. Netznik presented the Penn State College of Agriculture Science Field Trip. This will be a motion on the 09/20/2016 voting session agenda.*

#### **2. Citizen/Student Participation (Pertaining to Agenda items only)**

#### **3. Buildings and Grounds**

##### **A. Approve the replacement of the playground equipment at Penn-Bernville Elementary at the following cost:**

Play & Park Structures (Equipment)	\$29,667.28
Third Little Pig PlaySystems Co. (Installation)	<u>\$17,647.00</u>
Total	\$47,314.28

*The above motion was voted on as stated below.*

- 3A. A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to Approve the replacement of the playground equipment at Penn-Bernville Elementary at the following cost:

Play & Park Structures (Equipment)	\$29,667.28
Third Little Pig PlaySystems Co. (Installation)	<u>\$17,647.00</u>
Total	\$47,314.28

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst.

NAYS: Mr. Anthony Rodig, and Mr. Daniel Steinhauer,

ABSENT:

ABSTAINED:

This motion was carried 7-2.

---

#### **4. Finance**

#### **5. Personnel**

- A. Personnel items are discussed in executive session.

*The following motions were voted on as stated below.*

- 9.8.1 A resolution was offered by Mr. Palmer, seconded by Ms. Klopp, to approve Guilia Voletto as a substitute teacher for the 2016-2017 school year.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Ms. Klopp, to approve Guilia Voletto as a preferred substitute for the remainder of the 1<sup>ST</sup> quarter of the 2016-2017 school year.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.8.3 A resolution was offered by Mr. Palmer, seconded by Ms. Klopp, to approve Heidi Messner as an elementary ESL teacher at Step 1M effective upon completion of paperwork.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.8.4 A resolution was offered by Mr. Palmer, seconded by Ms. Klopp, to approve the transfer of Jodi Cass from full-time cafeteria worker to full-time custodian at an hourly rate of \$13.16 effective September 7, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.8.5 A resolution was offered by Mr. Palmer, seconded by Ms. Klopp, to accept the resignation of Kamonkarn Karnchanaboon as part-time life skills support paraprofessional at Penn-Bernville Elementary effective August 18, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.8.6 A resolution was offered by Mr. Palmer, seconded by Ms. Klopp, to approve Stephanie Kramer as a part-time life skills paraprofessional at an hourly rate of \$12.00 pending completion of paperwork.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

## **6. Programs**

### **A. Kindergarten Jump Start Update**

***Ms. Long and Ms. Schlegel presented the results of implementing kindergarten jump start this year. The data showed that there was improvement. There were 10 students participating at Bethel Elementary and 9 students participating at Penn-Bernville Elementary.***

## **7. Policy**

### **A. Give second reading and final approval to the following policies & Attachments:**

246 Student Wellness – (Revised)

609 Investment of District Funds – (Revised)

626 Federal Fiscal Compliance – (New)

- Grant Sub-Recipient Monitoring Procedures – Federal Programs
- Procurement – Federal Programs
- Cash Management – Federal Programs
- Allowability of Costs – Federal Programs
- Administration of Federal Funds – Type of Costs, Obligations and Property Management

626.1 Travel Reimbursement – Federal Programs – (New)

- 808 Food Services – (Revised)
- 820 Antifraud Programs & Procedures – (New)
- 827 Conflict of Interest – (New)

*The above motion was discussed and will be voted on at the 09/20/2016 board meeting.*

## **8. Curriculum**

### **A. Project Lead the Way Update**

*Ms. Davis and Ms. Bolles presented and discussed information regarding Project Lead the Way with the board.*

- B. Give first reading with the intent to give second reading and final approval on October 18, 2016 to the following curriculum:

Math Grade K	Math Grade 1
Math Grade 2	Math Grade 3
Math Grade 4	Math Grade 5
Math Grade 6	Pre-Algebra Honors
Pre-Algebra	Academic Geometry
Concept Algebra II	Personal Finance
Financial Algebra	Calculus Honors
Academic Algebra II	Algebra IA
Algebra I Honors	Algebra I Grade 8
Keystone Algebra	Algebra II Honors
Pre-Calculus	Pre-Calculus Honors
Geometry Honors	AP Calculus
Child Development	Food for Fitness
Interior Design	

*The above motion was discussed and will be voted on at the 09/20/2016 board meeting.*

## **9. Items for Board Action**

## **10. Technology**

## **11. Transportation**

- A. Approve the transportation contract between Tulpehocken Area School District and Assemblies of Yahweh from July 1, 2016 through June 30, 2017.

*The above motion was discussed and will be voted on at the 09/20/2016 board meeting.*

## **12. Legislative**

### **13. Administrative Reports**

*Mr. Brown reported that it has been a great start to the school year. They received their “No Place for Hate Designation”. They had Tulpy Pride day. A new incentive that will be used to help set the behavior expectations for the new year.*

*Ms. Cipolla reported that they had Tulpy Pride Day. They received their “No Place for Hate Designation”. They are starting their data meetings.*

*Mr. Leister reported that it has been a smooth start to the school year. They are going to start on 4-sight testing & CDT’s. We have a great bunch of kids.*

*Mr. Quirk reported that they started the Tulpy Pride program which will highlight great things that our kids are doing.*

*Mr. Netznik reported that we have Twitter, Instagram, and Facebook. These will be used to highlight great positive things our kids are doing. Thursday will be the open house.*

*Mr. Triest reported that it has been a great start to the school year.*

*Mr. DeBakey reported that they rolled out technology over the summer. E-rate funding was announced with \$64,000 in grants.*

*Ms. Davis reported that we had a successful Beginning of the Year in-service. She is working on October’s in-service.*

### **14. Old Business**

### **15. New Business**

### **16. Public Comment**

*Mr. Jake Meyer stood up and introduced him as the Bethel Township Supervisor.*

## **II. Adjournment**

*Mr. Heck made a motion to adjourn the meeting, seconded by Mr. Palmer.*

*The meeting adjourned at 8:35 p.m.*

---

*Mrs. April L. Klopp  
Board Secretary*