

## **October 2, 2018 – Board Work Session Minutes**

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00p.m. in the District Office Board Room. Pledge of Allegiance and opening Prayer followed.

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

**ABSENT:**

### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Interim Superintendent  
Mrs. Amanda Cipolla, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Mrs. Lisa Kiss, Director of Special Education  
Mr. Denis Quirk, JSHS Principal  
Mr. Michael Leister, Assistant JSHS Principal  
Mr. Justin Welker, Assistant JSHS Principal  
Mrs. Stacy Linderman, Penn-Bernville Elementary Principal  
Mr. Derek Stehr, Bethel Elementary Principal  
Mr. Matthew Shirk, Supervisor of Technology  
Mr. Rick Triest, Director of Building & Grounds  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Denice Dodge, Mr. Jason Schueller, Ms. Colleen Bye, Ms. Emma Schueller, Ms. Holly Schueller, Ms. Lisa Hassler, Ms. Amy Schlater, Ms. Guilia Hummel, Ms. JoLyn Light, Mr. Mark Light, Ms. Katie Light, Ms. Kate Crampton, Mr. Frank Crampton, Mr. Nathan Crampton, Mr. Zach Crampton, Ms. Cecelia Crampton, Mr. Tom Moorhead, Mr. Nelson Sauder, Ms. Amy Sauder, Mr. Riley Sauder, Ms. Sierra Sauder, Mr. Cody Sauder, Ms. Michelle Wright, Mr. Tim Courtright, Mr. William Courtright, Mr. Mark Forry, Ms. Heather Forry, Mr. Mark Forry, Jr., Ms. Julianne Forry, Mr. Mike Klonis, Mr. Aaron Baransky, and Courtney Love, Reading Eagle

Call to Order ..... President

Pledge of Allegiance.....President

Prayer.....Board Member

Roll Call .....Recording Secretary

### **Students of the Month – Bethel Elementary – Mr. Derek Stehr, Principal**

#### **Students of the Month:**

**Mrs. Dodge –** Mark Forry  
Hailey Sprigg

**Ms. Hummel –** Emma Schueller  
Riley Sauder

**Miss. Schlater –** Jason Light  
Cecelia Crampton

*The above students were recognized for being students of the month for Bethel Elementary. The parents and students were congratulated and thanked for all their hard work.*

I. Discussion Items

**1. Superintendent's Report**

A. Lacrosse – Andrew Netznik

*Residents of the community were present to ask the board to consider either starting a Lacrosse team or starting a coop with another team. The board gave direction to check into the costs of doing this. This will be discussed at the 10/16/2018 board meeting.*

B. Senior Trip, New York City – Leigh Bragg

*Ms. Bragg presented the senior trip to New York City to the board. There will be two groups with one group going to a musical and the other groups focus will be sightseeing.*

C. Constitution Center Field Trip – Denis Quirk

*Mr. Quirk reported to the board that we were given a Title I grant to go on this field trip. The grant will cover all but \$380.00. This was voted on as stated below.*

A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the Constitution Center Field trip as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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D. Safe Schools Grant – Andrew Netznik

*Mr. Netznik informed the board that we applied for a safe schools grant. If we are awarded this grant we will be looking at upgrading our camera system and our radio system from analog to digital.*

E. Maxim Healthcare Services – Andrew Netznik

*Mr. Netznik informed the board that Maxim Healthcare Services would provide services for a nurse to accompany a student in case there is a health need. The law requires that we provide this for this student.*

*Mr. Netznik also reported that Mr. Slater was driving by a student that was in a car that was on fire. Mr. Slater stopped and pulled the student out. It saved the students life.*

**2. Citizen/Student Participation (Pertaining to Agenda items only)**

**3. Buildings and Grounds**

**A. Approve the purchase of the Snow Plow from Storks Plows at a cost of \$4,881.75, and to authorize the administration to sell the existing plow to Storks Plows.**

A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the purchase of the Snow Plow from Storks Plows at a cost of \$4,881.75, and to authorize the administration to sell the existing plow to Storks Plows.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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**B. Polling Place Agreement – Tom Kowalonek**

*Mr. Kowalonek informed the board that because we will be a polling place for Tulpehocken Township the first meeting in November and May would be at other locations to allow them to utilize our facility.*

**4. Finance**

**A. Approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2018:**

Special Education  
Benefits  
Athletic Facility Improvements

*Amounts will be determined for the 10/16/2018 board meeting. The tentative amounts and distribution for approval are as follows:*

<i>Special Education</i>	<i>\$200,000</i>	
<i>Benefits</i>	<i>\$1,000,000</i>	
<i>Athletic Facility Improvements</i>		<i>\$80,000</i>

## 5. Personnel

A. Personnel items are discussed in executive session.

*The below motions were voted on as stated.*

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the following Resignations:

- Lisa Kiss, Director of Special Education effective on or before November 21, 2018.
- Nichole Diem. Part-time Title 1 Paraprofessional effective October 12, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid day for Susan Weidenheimer, Biology Teacher at the JSHS for October 18, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following employment:

A. Support Staff:

- Approve Angela Thomas as a part-time Title I Paraprofessional at Bethel Elementary School at an hourly rate of \$9.25 effective October 13, 2018. Pending Completion of Paperwork.

- Approve Marie Bond as a part-time 1:1 Elementary Autistic Support Paraprofessional at Bethel Elementary School at an hourly rate of \$12.00 effective October 11, 2018. Pending Completion of Paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Supplemental Contracts:

- Approve William Chapman as Co-head High School Boys Wrestling Coach for the 2018-2019 season at a stipend of \$1,583.50. Pending Completion of Paperwork.
- Approve Madison Winchester as Co-head High School Boys Wrestling Coach for the 2018-2019 season at a stipend of \$1,583.50. Pending Completion of Paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following substitute staff/event staff for the remainder of the 2018-2019 school year:

Cassandra Thomas Aide, Cafeteria, Custodian Pending completion of Paperwork

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2018-2019 School year:

Abigail Gorman	Amber Vandergriff	Edward F Leh III
Tiara Martin	Vicki Delp	
Zachary Diehl	Kara Lytle	
Maria Kantner	Katrin Penntpacker	
Daniel Kreiser		

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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## **6. Programs**

## **7. Policy**

A. Give first reading with the intent to give second reading and final approval on November 20, 2018 to the following policies:

#108	Adoption of Textbooks
#115	Vocational Technical Education
#138	English as a Second Language/Bilingual Program
#150	Title I – Comparability of Services
#806	Child Abuse
#808	Food Services

*The above motion was reviewed and discussed. It will appear on the 10/16/2018 board agenda.*

## **8. Curriculum**

A. Approve the affiliation agreement between Kutztown University and Tulpehocken Area School District to provide student teachers for a term of five years.

## **9. Items for Board Action**

## **10. Technology**

## **11. Transportation**

## **12. Legislative**

## **13. Administrative Reports**

- Mr. Michael Leister – JSHS Assistant Principal

*Reported that the 9<sup>th</sup> grade field trip was a huge success. The Intruder drill went well. We received good feedback from the local police.*

- Mr. Denis Quirk – JSHS Principal

*Reported that the junior high dance was a huge success with good participation. The student council raised and donated \$200.00 to the victims of Hurricane Florence. Spirit week is this week and they are raising money for Four Diamonds. Friday is a triple header with homecoming on Saturday.*

- Mr. Justin Welker – JSHS Assistant Principal

*Reported that they brought our Trojans and Life Skills students to the Opportunity House to help. They were very polite and welcoming. Senior night is this week for Tennis, Golf, & Field Hockey.*

- Mr. Derek Stehr – Bethel Elementary Principal

*Reported that STEM is off to a great start with a Spotted Lantern Fly project. The clubs are off to a great start. Bus dismissal is going smoothly they were able to shave some time off. Race for Education is next Friday.*

- Mrs. Stacy Linderman – Penn-Bernville Elementary Principal

*Reported that Penn-Bernville was in the paper for the Sparks program. Watch Dogs was a huge success. They had 15 dads come out to the sign up's. Ready. Set. Read! will start on October 9, 2018 with the target being 2<sup>nd</sup> grade. They will have a Garden Pizza party on October 19, 2018 where they will make pizzas with the items that were grown in the P-B garden. STEM is doing great with a Spotted Lantern Fly project.*

- Mr. Matthew Shirk – Supervisor of Technology

*Reported that technology is going very well. They are streaming the sports games. They helped with the "United we Stand Concert" It was very well attended.*

- Mrs. Lisa Kiss – Special Education Director

*Reported that they were able to get a piece removed from the audit because they decided during the pre-audit that they did not need to review it during the actual audit.*

- Mr. Rick Trist – Buildings & Grounds Director

*Reported that they are continuing to mow grass and are getting ready for winter sports.*

## **14. Old Business**

## **15. New Business**

*Board member Anthony Rodig stated that he would like to implement an Efficiency Incentive Program. Employees would get an incentive for finding ways that we can save money.*

## **16. Public Comment**

*Mrs. Hassler requested copies of the policies that are up for approval and stated that she will turn in a Right to Know Request. She also mentioned that Milk Weed would be a good deterrent for the Spotted Lantern Fly. She addressed board member Danny Steinhauer and asked him for clarification regarding his statement that we are not responsible for someone's kids. Danny clarified that what he was saying is until the student is on the bus they are not our responsibility.*

## **II. Adjournment**

*Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.*

*The meeting adjourned at 8:36 p.m. Executive Session was held after the board meeting for personnel.*

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*Mrs. April L. Klopp  
Board Secretary*