

November 7, 2017 – Board Work Session Minutes

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. in the District Office Board Room. Pledge of Allegiance and opening Prayer followed.

PRESENT: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

ABSENT: Mr. Scott W. Klopp

ADMINISTRATORS PRESENT:

Dr. Robert Schultz, Superintendent
Mr. Thomas Kowalonek, Business Manager
Mrs. Lisa Kiss, Director of Special Education
Mr. Andrew Netznik, JSHS Principal
Mr. Denis Quirk, JSHS Asst. Principal
Mrs. Amanda Cipolla, Penn-Bernville Elementary Principal
Mr. Mark Brown, Bethel Elementary Principal
Mr. Rick Triest, Director of Building & Grounds
Mr. Matt Shirk, Technology/AV Support Specialist
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Angelina Zielinski, Ms. Leah Zielinski, Mr. Todd Ziwlinski, Ms. Ashley Pastor, Ms. Lisa Hassler, Mr. Tom Moorhead, Mr. Robert Paul, Ms. Amy Noecker, Ms. Suzanne Hamrick, Ms. Michelle Snyder, Mr. Larry Little, Ms. Cathleen Palm, Mr. Christopher Pugh, Ms. Megan Pugh, Mr. Charles Haws, Ms. Marlene Haws, and Mr. Clint Haws.

Students of the Month – Penn-Bernville Elementary – Ms. Amanda Cipolla, Principal

Students of the Month:

Mrs. Snyder –	Aiden Bobo Angelina Zielinski
Ms. Noecker –	Nicolaus Paul - Chandia Bria Pugh
Miss. Hamrick –	Clint Haws Seth Palm-Rittle

The above students were recognized before the board for accomplishments and being student of the month at Penn-Bernville Elementary. Mr. Manbeck and Dr. Schultz thanked the students and parents for all their hard work and dedication.

I. Discussion Items

1. Superintendent's Report

A. Homebound Student #202138

Dr. Schultz informed the board that we have a student on homebound instruction due to health issues.

B. Sophomore Washington D.C Field Trip – Chris Stoy

Mr. Stoy presented the Sophomore Washington D.C Field Trip to the board. It will be a voting item at the November 21, 2017 board meeting.

Ms. Ashley Pastor briefly reported on a Ag project that they started with the students.

Dr. Schultz reported that the WWTP looks great and the board was given a tour of the completed project.

2. Citizen/Student Participation (Pertaining to Agenda items only)

3. Buildings and Grounds

4. Finance

A. Seiler Scholarship – Andrew Netznik

Mr. Netznik informed the board about the Seiler Scholarship which is being managed by the Berks County Community Foundation.

B. Approve the transfer of \$770,000 to Capital Reserve effective June 30, 2017.

C. Approve Per Capita Exonerations as attached.

D. Approve the parent/school district transportation contract for student # 302099 as presented.

The above motions were discussed and will appear on the November 21, 2017 voting session agenda.

E. Herbein & Company Audit Presentation November 21, 2017 – Roxanne McMurtry

Mr. Kowalonek informed the board that the audit exit meeting will be on Monday, November 13, 2017 starting at 9:30 a.m. He asked for someone from the board, specifically from the finance committee to be there. Arlan agreed to attend.

5. Personnel

A. Personnel items are discussed in executive session.

The below was voted on as stated:

- 9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve a position/title change for Amanda Cipolla to Assistant to the Superintendent effective date to be determined at an annual Salary of \$90,000 pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst.

NAYS: Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT: Mr. Scott W. Klopp

ABSTAINED:

This motion was carried 6-2.

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- 9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Julie Zezenski as a long-term substitute Special Education LSS teacher at the Junior Senior High School from Approximately November 13, 2017 thru April 3, 2018 at Step 1B \$48,043 pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer, Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Scott W. Klopp

ABSTAINED:

This motion was carried 8-0.

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- 9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred substitutes for the remainder of the Second Quarter of the 2017-2018 school year:

Megan Sigado
Amber Taggart

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer, Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Scott W. Klopp

ABSTAINED:

This motion was carried 8-0.

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- 9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Heather Spencer as a part-time lunch/recess aide at Bethel Elementary at \$9.00 per hour, effective November 8, 2017 pending completion of paperwork.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer, Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Scott W. Klopp

ABSTAINED:

This motion was carried 8-0.

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- 9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Donna L. Grodis as a part-time Custodian at \$10.00 per hour effective November 8, 2017.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer, Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Scott W. Klopp

ABSTAINED:

This motion was carried 8-0.

6. Programs

7. Policy

- A. Dress Code Discussion – Andrew Netznik

Mr. Netznik presented recommended changes to the dress code policy to the board. Discussion took place and some changes were recommended. This will be visited again in the near future.

8. Curriculum

9. Items for Board Action

- A. Approve the following from the Berks County Workforce to be members of the Tulpehocken Ag Advisory Committee:

- Connie Skipper
- Dan Fogarty

The above was discussed and will appear on the November 21, 2017 board voting session agenda.

- B. 8th Grade Gettysburg Field Trip – Denis Quirk
- C. FBLA Field Trip – Andrew Netznik
- D. FFA Field Trip – Andrew Netznik
- E. Franklin Institute Field Trip – Andrew Netznik

The above field trips were presented to the board and will appear on the November 21, 2017 voting session agenda.

10. Technology

11. Transportation

- A. Discussion on Timing for Bids

Discussion was held regarding the timing on going out to bid for a new transportation contract.

12. Legislative

13. Administrative Reports

Mr. Triest reported that they are working on the sports fields and getting the facilities ready for the winter sports season.

Ms. Kiss reported that they are working on professional development that is being paid for by a grant. The gifted 6th, 7th, & 8th grade students are going on a field trip to the DaVinci Center.

Mr. Shirk reported that things are going well. Service tickets are low. They are working on the TTV transmission box as it is starting to show its age and we are having issues.

Ms. Cipolla reported that Penn-Bernville is the 2nd place wellness contest winner. They started the kindness challenge and it is going well. The Carnegie STEM Cohort will be coming to evaluate the STEM program.

Mr. Brown reported that the K- 1st Fun & Games night was a huge success. The staff book study is off to a great start with 21 participants. There is six clubs starting at Bethel.

Mr. Netznik reported that the field hockey team had a great year and have a lot to be proud of. The National Honor Society Induction is this Thursday. The fall play starts this Friday.

Mr. Quirk reported that they received a First Energy STEM grant of \$500.00. There will be a presentation for this on November 15, 2017 during lunch. They are handing out Jr. Trojan Army shirts for making good choices. They are encouraging the staff and student to give back in some way.

14. Old Business

15. New Business

16. Public Comment

II. Adjournment

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Steinhauer.

The meeting adjourned at 8:40 p.m. Executive Session was held after the board meeting for personnel.

Mrs. April L. Klopp
Board Secretary