

TULPEHOCKEN AREA SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

February 07, 2012

District Office Board Room

7:00 P.M.

PERSONNEL AGENDA

TULPEHOCKEN AREA SCHOOL DISTRICT  
MISSION STATEMENT

When we expect the most of ourselves and our community – and we believe in the inborn ability of all children to attain the knowledge and skills necessary to realize their full potential in life – we will achieve great things.

9.8 Personnel

- 9.8.1 **Accept the resignation of Erika Wessner as elementary autistic support teacher effective February 3, 2012.**
- 9.8.2 **Approve the change to Shanon Sittler's unpaid leave of absence to end February 7, 2012.**
- 9.8.3 **Approve the transfer of Shanon Sittler from Junior/Senior High School Autistic Support Teacher to Elementary Autistic Support Teacher effective February 8, 2012.**
- 9.8.4 **Approve the recommendation to eliminate the position of Director of Food Service on June 30, 2012.**
- 9.8.5 **Approve the following revision of mentor teachers:**
  - **Amyclaire Klopp for Erika Wessner from the beginning of the 2011-2012 school year through October 31, 2011 at a stipend of \$500 prorated to the number of days worked.**
  - **Jessica Hritzko for Erika Wessner from November 7, 2011 through February 3, 2012 at a stipend of \$500 prorated to the number of days worked.**
- 9.8.6 Approve the following volunteer baseball coaches for the 2010-2011 season:
  - Brian Bachman
  - Mike Berry

- Derek Herr
- Lynn Schaeffer
- Christopher Stoy

9.8.7 Approve the following coaches for the 2011-2012 spring season:

- |   |                  |                  |
|---|------------------|------------------|
| • Asst. High School Track<br>completion of paperwork)       | Joseph Sabol     | \$2,560 (pending |
| • Asst. High School Track                                   | Kristin Kerchner | \$2,560          |
| • Head Junior High Girls Soccer<br>completion of paperwork) | Dean Evans       | \$1,600 (pending |

9.8.8 Approve the following substitute teachers for the remainder of the 2011-2012 school year pending completion of paperwork:

- Derek Herr
- Kevin Schwenk
- Melody Turner

9.8.9 Approve the following support staff substitutes for the remainder of the 2011-2012 school year pending completion of paperwork:

- |                       |                      |
|-----------------------|----------------------|
| • Suzanne Ellefson    | Aide, Cafeteria      |
| • David Karnbach      | Cafeteria, Custodial |
| • Bredna Weidenhammer | Cafeteria            |

9.8.10 Approve a \$2500 stipend for Paul Zerbe for additional duties during the 2011-2012 school year.

9.8.11 Approve the change to the following extra-curricular position for the 2011-2012 school year:

- Kathryn Mazurek – Penn-Bernville Choral Music Programs Director at a stipend of \$422 pro-rated to the number of days worked.
- Kaitlyn Hartman – Substitute Penn-Bernville Choral Music Programs Director at a stipend of \$369 pro-rated to the number of days worked.

9.8.12 Approve Jessica Hritzko as a mentor for Shanon Sittler, Elementary Autistic Support teacher effective February 8, 2012 at a stipend of \$375 pro-rated to the number of days worked.

9.8.13 Approve the following revision of mentor teachers:

- Susan Schwartz for Shanon Sittler, JSHS Autistic Support teacher from the beginning of the 2011-2012 school year through September 13, 2011 at a stipend of

\$375 prorated to the number of days worked.

- Susan Schwartz for Diane Bidelsbach, long-term substitute JSHS Autistic Support teacher from October 5, 2011 through the end of the 2011-2012 school year at a stipend of \$500 prorated to the number of days worked.

9.8.14 Approve the following parent volunteers:

- Naomi Fauci
- Ellen Zelek

**9.8.15 The School Board directs that the Superintendent and the Central Administration Team:**

1. Study the professional staffing needs of the District based upon instructional program requirements and student enrollment; and
2. Determine the minimum professional staffing needs of the District for the upcoming school year based upon the foregoing studies; and
3. Make recommendations to the Board during February and March 2012, based upon the considerations set forth in the Public School Code, concerning whether any professional or temporary professional employee positions should be maintained, added, reduced or eliminated during the 2012-2013 school year; and
4. If a recommendation is made for elimination or reduction of positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining such approvals from the Department of Education that may be required for the alteration or curtailment of educational programs; and
5. Notify any temporary professional and professional employees who may be affected by the recommendations.
6. Consult with and work with District legal counsel to insure the correctness and completeness of the process.